

ADVERTISEMENT FOR THE POSITION OF CHIEF INTERNAL AUDITOR

Pursuant to Section 23(1) of the Bank of Sierra Leone Act, 2019, applications are invited from suitably qualified persons to fill the position of Chief Internal Auditor at the Bank of Sierra Leone

1. Qualification and Experience

- Membership of an international recognized Institute of Accountants or Auditors (e.g. Chartered Institute of Management Accountants (CIMA), Chartered Professional Accountant (CPA), Association of Certified Chartered Accountants (ACCA) or the Chartered Institute of Internal Auditors) or Master's Degree in Auditing or Accounting.
- Must have a minimum of fifteen (15) years relevant post qualification experience with at least ten (10) years in a senior audit position.

2. Tenure

The Chief Internal Auditor shall be appointed for a term of 5 (five) years.

3. Skills and Competencies

- A strong understanding of Internal Auditing Standards and controls
- Effective communication skills
- Analytical thinking and problem-solving skills
- Ability to pay attention to details
- Ability to thrive in a dynamic, fast-paced environment
- Ability to work independently and in a team

4. Duties and responsibilities

- Perform periodic audits of the administration and operations of the Bank;
- Make recommendations to the Audit and Risk Committee of the Bank's Board of Directors (the Board) on procedures and practices for proper

risk management and supervise as well as review the effectiveness of the procedures and practices on continuous basis;

- Review the financial statements and related documents of the Bank;
- Prepare and deliver to the Board the following, at least once every quarter:
 - a. reports and recommendations regarding the financial statements and records,
 - b. the budgetary and accounting procedures, used in the Bank.
 - c. the risk management and other controls implemented by the Bank,
 - d. the efficiency and the cost effectiveness with which the Bank operates.
 - e. and any other matter within its competence and area of responsibilities, as required by the Board or the Audit and Risk Committee of the Board;
- Liaising with External Auditors of the Bank
- Any other assignment that may be given by the Board or the Audit and Risk Committee of the Board

4. Remuneration Package

- Very attractive

**Applications should be addressed to:
The Director
Human Resources Department
Bank of Sierra Leone
P O BOX 30
Freetown**

The closing date for receipt of all applications shall be 17th August, 2020

- **For Applicants within Sierra Leone, only applications mailed through the Post Office shall be considered.**

- **For Applicants resident outside Sierra Leone, please submit your application through an international courier service**

===ONLY SHORTLISTED APPLICANTS WILL BE CONTACTED.